



Village of Brookfield

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VILLAGE OF BROOKFIELD SHIELDS AVENUE IMPROVEMENTS PROJECT

Dear Brookfield Property Owner,

The Village is about to begin a street improvement project that includes improvements to Shields Avenue from Eberly Avenue to Maple Avenue.

The contractor intends to begin preparation including saw-cutting during the week of March 28th. Sewer installation will begin the week of April 4th. We anticipate that the project will be completed by mid-August.

Generally, the contractor will begin with underground work (sewer improvements), followed by concrete removal and replacement, and then resurface the pavement with asphalt.

PROJECT SCOPE

The improvements include repairing certain sections of the combined sewer, replacing the drainage structures, patching the existing concrete pavement, and then resurfacing the pavement with asphalt. The curb and gutter, driveway aprons and entry walks will be removed and replaced. Handicap accessible sidewalk ramps will be installed at intersections and damaged areas of parkway will be restored with sod.

NOTICE TO RESIDENTS

The contractor will pass out a notice to the residents approximately 24 hours prior to performing any work that will interrupt access to driveway aprons. Certain sections of the street may need to be closed during the day to allow for the installation of the proposed sewer improvements. The streets will be re-opened to local traffic after work hours.

The contractor will pass out notice again when he begins work on the curb and gutter and driveway. Residents will not have access to their driveway aprons while the curb and gutter and driveway aprons are being installed.

TRAFFIC IMPACTS

The project will consist of three (3) main phases of work: sewer installation, concrete installation, and asphalt paving.

During the sewer installation phase the contractor may post “No Parking” signs on certain sections of street where he will be working during the day. Residents will be allowed to park their vehicles on the street overnight, however; we ask that while the contractor is working adjacent to your property, you have your vehicle moved prior to 7:00 AM to reduce the possibility of accidental damage from the construction machinery.

During the concrete installation phase the contractor will work on one side of the street at a time. The contractor will post “No Parking” signs on that side of the street. Overnight on-street parking will be allowed on the opposite side of the concrete work. We ask that the vehicles parked on the opposite side of the concrete work be moved off street from 7:00 AM to 5:00 PM to reduce the possibility of accidental damage from the construction machinery.

During the asphalt paving phase, the contractor will post “No Parking” signs on the entire street and parking will not be permitted from 7:00 AM to 5:00 PM on the specified dates.

Parking restrictions for street sweeping will be relaxed within the near vicinity of the project to allow for overflow parking, as the project is ongoing.

SPRINKLER SYSTEMS

Any residents that have underground sprinkler systems located within the parkway are requested to contact Public Works at 485-2540 as soon as possible so that the Village can clearly mark their locations, *through the direction of the resident*. Please help us with this as we cannot hold the contractor responsible for damage to any sprinkler systems that have not been clearly identified and marked prior to construction.

GARBAGE COLLECTION

We do not anticipate that garbage collection will be affected. However, notice will be given to all affected residents if any changes in service are necessary once work begins.

PRIVATE WORK

Often residents solicit a contractor from a public improvements project to perform additional work outside of the scope of the project. Any work which is greater than \$500 in value or that creates new impervious area will require a permit from the Building Department so it can be reviewed for compliance with Village code. However, the Village will not be held responsible for this work as it is a private agreement between the resident and the contractor. Any residents desiring to receive a proposal for private work should contact the contractor as soon as possible to allow time to obtain a village permit and for the contractor to schedule the work efficiently.

Complete permit applications, including a building permit application, contractor proposal, and current plat of survey marked with the proposed location and dimensions of work, must be submitted to the Village at least 2 business days prior to the anticipated date of work. Permit fees must be paid and the permit must be posted prior to having any private work done (the permit fee for flatwork is \$100). The Building Permit Application is available at www.brookfieldil.gov, under Departments – Building and

Planning – Documents and Forms. The permit is the responsibility of the home owner and work without a permit results in a citation and double permit fee.

FURTHER INFORMATION

Construction updates will be posted at www.ShieldsAvenueImprovements.com. Thank you in advance for your patience and understanding during the construction of these improvements. If you should have any questions or concerns, please contact the Village Manager's office at tmariani@brookfieldil.gov or 485-1444.

Sincerely,

VILLAGE OF BROOKFIELD

A handwritten signature in blue ink, appearing to read 'Keith Sbiral', written over a horizontal line.

Keith Sbiral
Village Manager